

1. Where team needs assistance

- Approval from FGDC Staff Director for travel to meetings for facilitated discussions, particularly those that take place out of town.
- Leadership from Tricia Gibbons in conducting facilitated discussions.
- Assistance from others in carrying out literature review:

2. Meetings

- No meetings have been held since the January 14, 2005 teleconference, which was documented in the quarterly report. Despite Ms. Maitra's best efforts to schedule a January 2005 teleconference, prior to the submission of this quarterly report to accommodate all planning team members, only Kevin Kirby participated. Tony Lupien wrote afterwards to convey his regrets, as a vendor kept him longer than expected.

3. Accomplishments

- URISA submitted a proposal for an Address Content and Transfer Standard for review and comment by Census staff and me. The proposed standard will pick up on the draft Address Data Standards developed by Census that completed public review in summer 2003. The proposal was submitted to the URISA Board of Directors over the weekend of January 30-31. The URISA Board of Directors unanimously approved submitting the standards proposal to the FGDC. However, this accomplishment took place outside of the NSDI Future Directions initiative

4. Next Steps

- Conduct a literature review that might include the 2004 NSDI Implementation Reports, Federal Enterprise Architecture documents, and the 2004 NSGIC State summaries (<http://www.nsgic.org/review/NSGIC04.pdf>)
- Conduct facilitated sessions to identify data themes that require additional standards development and to seek buy-in from stakeholders:
 - Upcoming FGDC Coordination Group meeting
 - NGPO, comprising Geospatial One-Stop, The National Map, and FGDC staff
 - NSGIC Mid-Year conference, March 13-16, 2005
 - Interviews with geospatial professionals
- Explore how FGDC grant opportunities can be used for standards development.